



Office of Governmentwide Policy



Phoenix Study



Arizona Property Information Forum

Contacts and eMail addresses updated 02/15/01

TABLE OF CONTENTS

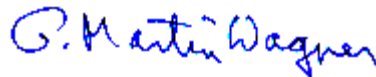
Foreword	2
Introduction	3
Overview of Study & Community Selection Criteria	4
Maricopa County Information (Phoenix Metropolitan Area)	5
List of Sites Visited	6
Best Practices, Discussion Topics, & Agency Issues	8
Agency Contacts (& agency mission)	11
Email Addresses	23
Appendix A: Asset Management Principles	25
Appendix B: Minutes of Past Meeting	26
[Minutes of the latest meeting are found at the Forum's "Home Page" with prior meetings' minutes moved to this Appendix]	

FOREWORD

The Office of Governmentwide Policy (OGP) is pleased to provide this Governmentwide Real Property Information Sharing (GRPIS) Study of the Phoenix, AZ area. The GRPIS Team visited properties in Mesa, Tempe, and Scottsdale as well as in Phoenix and the study is the result of the collaborative efforts of Federal real property professionals in the Phoenix area. We trust the GRPIS Study will be of use to the Phoenix Federal community

You will find the Phoenix GRPIS study, as well as information about the GRPIS Program and the other communities that have participated in the GRPIS Program on the GRPIS WebSite at - **<http://policyworks.gov/grpis>**. There you will be able to read, print, or download only the parts of the Phoenix study that you want, as well as studies, best practices, and contacts of the GRPIS programs in other communities.

David L. Bibb, Deputy Associate Administrator, Office of Real Property, has supported and provided the resources for the GRPIS Program. Under the leadership of Stanley C. Langfeld, Director of the Real Property Policy Division, Gary Jordon, Bob Harding, Sheldon Greenberg and Michael Mulloy have spearheaded the planning and execution of the GRPIS Program.



G. Martin Wagner
Associate Administrator
Office of Governmentwide Policy
U.S. General Services Administration

INTRODUCTION

The Governmentwide Real Property Information Sharing (GRPIS) Program was developed in response to the Office of Management and Budget's (OMB's) request that the Office of Governmentwide Policy (OGP) encourage the implementation of the Federal Real Property Asset Management Principles, issued by the Office of Real Property on October 16, 1996, as GSA Bulletin FPMR D-240. The Asset Management Principles were initially conceived as an effort to improve communication and coordination among Federal real property professionals to improve real property asset management. The Principles, included in the Appendix and on the GRPIS WebSite (<http://policyworks.gov/grpis>), are intended to serve as a guide for Federal agencies in managing their real property portfolios.

The GRPIS Program promotes these principles by encouraging increased communication among agencies by establishing a means for Federal real property professionals to have more information at hand when making Federal real property decisions on a community-wide basis. The premise and ultimate goal of the GRPIS program is to encourage and enlist interagency participation in a community-based effort to improve communications and cooperation among the Federal real property professionals within the community. Potential benefits include:

- Learning how other Federal real property professionals have improved operations and reduced costs.
- Exchanging solutions to common problems.
- Gathering reliable information about Federal real property issues from colleagues.
- Collaborating to address common needs and concerns.
- Conserving resources by collaboratively gathering information.
- Improving Federal real property asset management by sharing information.

The Office of Governmentwide Policy, Office of Real Property began a GRPIS Pilot in 1997 in the Seattle-Everett-Tacoma area of Washington State. Additional Pilot Studies were done in South Florida and the Boston, MA area. The Boston participants have recently expanded their area of interest and have named their group the Federal Real Property Forum - New England. The purpose of the GRPIS pilot program was to encourage, develop, and evaluate methods for sharing real property information on a community-wide basis that would lead to better real property asset management decisions...and to determine if the concept was viable for other communities. Beginning in fiscal year 2000, the Office of Real Property launched the GRPIS Program as a separate program in the Real Property Division, and in January 2000, the GRPIS Team visited the Phoenix area.

If you have any comments or questions regarding the Phoenix GRPIS Study or the GRPIS Program, please forward them to any member of the GRPIS Team:

Gary Jordon at gary.jordon@gsa.gov and (202) 501-1219

Bob Harding at bob.harding@gsa.gov and (202) 501-1411

Sheldon Greenberg at sheldon.greenberg@gsa.gov and (202) 501-0629

Michael Mulloy at michael.mulloy@gsa.gov and (202) 208-2540

OVERVIEW

The information found here is the result of the collaborative efforts of Federal real property professionals in the Phoenix area and is a product of the GRPIS Program which is designed to encourage, develop, and evaluate methods for sharing real property information that lead to better real property asset management decisions at the local community level. We believe you will find the GRPIS Study provides valuable information about the Phoenix Federal community.

You will find the Phoenix GRPIS study, as well as information about the GRPIS Program and the other communities that have participated in the GRPIS Program, on the GRPIS WebSite at <http://policyworks.gov/grpis>. There you will be able to read, print, or download those portions of the Phoenix study that you want, as well as reports from other GRPIS studies, best practices, and contacts in the other communities.

Community Selection Criteria

The main considerations for selecting a study community are:

- ◆ The presence of a variety of Federal agencies with disparate missions, occupying significant amounts of space in the community (also considered are the types of space occupied and space utilization and agencies' local programmatic initiatives) -in other words: a critical mass of Federally-owned and leased space where housing alternatives and improved asset management offer an opportunity for potential cost savings.
- ◆ The variety of Federal agencies available to participate in an interagency exchange of information appears to provide the synergy needed to foster a favorable environment for agencies to broaden their networking to include real property/asset management and where they would be willing to share information and experiences with one another for mutual benefit to improve Federal asset management.
- ◆ Has the community, either or both public and private sectors, been experiencing dynamic change? For example: central business district revitalization; population growth or decline that has shifted the demographics within and around the community resulting in under-served areas or locations that no longer adequately satisfy mission or client needs; changes in Federal programs or services that have required adjustments to real property needs and strategies to serve clients; Federal construction that has resulted in significant realignment of agency housing.

Phoenix certainly satisfies all these points.

On June 29, 2000, the participants in the Phoenix area GRPIS study agreed to continue the information sharing and informal networking of the GRPIS program by establishing the **“Arizona Property Information Forum”** which will hold its inaugural meeting at the BLM National Training Center in October 2000. Susan Roper, IRS, has agreed to lead the Forum during its first year, and Bob Kritzstein, BLM, has agreed to be the official recorder for the Forum.

We want to acknowledge and extend our appreciation to the many Federal real property professionals in the Phoenix area who have participated in the GRPIS Program and have contributed their time and ideas to this study. Your participation has been invaluable to our efforts to improve Federal real property asset management. Please encourage others in your community to join with you in furthering improved Federal asset management in the Phoenix area.

MARICOPA COUNTY INFORMATION (Phoenix Metropolitan Area)

The Federal Agencies that have participated in the GRPIS process are located throughout the Phoenix metropolitan area, but all within the boundaries of Maricopa County. The following information describes the urban area in which these agencies operate:

HISTORY

Most of what is now Maricopa County was included as part of the Territory of New Mexico until 1863, when the Arizona Territory was established. The growth of Phoenix and other settlements along the Salt River resulted in the creation of Maricopa County - officially established on February 14, 1871.

It was the first new county of the original four counties of Territorial Arizona. The County was named in honor of the Maricopa Indians, who were known to have inhabited the area as early as 1775. Maricopa County's outer geographical boundaries were set in 1881 and have not changed since.

POPULATION

Maricopa County has a population of more than 2,800,000 (1999). It is the 4th most populous county in the nation, and is home to more people than 17 states and the District of Columbia.

From 1993 to 1999, the number of citizens living in Maricopa County increased by more than 500,000. Population estimates anticipate that the number of people living in the county may triple by 2040.

Maricopa County Includes 24 Incorporated Cities and Towns and 32 Unincorporated Communities.

SIZE

Maricopa County has a land area of 9,226 square miles, of which 1,441 square miles are incorporated (15.6 percent) and 7,785 square miles are unincorporated (84.4 percent). It is the 5th largest of Arizona's 15 counties, and the 14th largest county in the United States.

Maricopa County is larger than seven states and the District of Columbia. The county measures 132 miles from east to west and 103 miles from north to south. A total of 29 cities are located within Maricopa County's outer boundaries.

BUDGET

For fiscal Year 1999-2000, Maricopa County's budget is \$1.76 billion. The county's revenues are provided by three primary sources:

- property taxes
- shared revenues from the State of Arizona
- user fees

The Maricopa County Board of Supervisors has maintained a flat overall property tax rate of \$1.6475/\$100 of assessed valuation for the past eight years.

(Source: www.maricopa.gov/county_glance/)

List of Sites Visited:

US Army Corps of Engineers

Arizona Real Estate Office
3636 N. Central Avenue
Suite 770
Phoenix, AZ 85012-1936

USDA - APHIS

Plant Protection & Quarantine Program
(Karnal Bunt Program)
3658 E. Chipman
Phoenix, AZ 85040

USDA - APHIS

Plant Protection & Quarantine Program
Pink Boll Worm Rearing Facility
3645 E. Chipman
Phoenix, AZ 85040

US Bankruptcy Court

Clerk of Court
2929 N. Central Avenue - 9th Floor
P.O. Box 34151
Phoenix, AZ 85067-4151

Bureau of Land Management

BLM Training Center
9828 North 31st Avenue
Phoenix, AZ 85051-2517

Federal Building - US Courthouse

230 N. First Avenue
Phoenix, AZ 85025

Phoenix Indian Medical Center

4212 North 16th Street
Phoenix, AZ 85016

Bureau of Reclamation

2222 W. Dunlap
Suite 100
Phoenix, AZ 85069-1169

Internal Revenue Service

210 E. Earll Drive
Phoenix, AZ 85012-2623

Phoenix Job Corps Center

518 South Third Street
Phoenix, AZ 85004

Luke Air Force Base

56th Civil Engineering Squadron
13970 W. Lightening Street
Luke AFB, AZ 85309-1149

Mesa FOB

Mesa, AZ

NAVMARCORESCEN

1201 North 35th Avenue
Phoenix, AZ 85009

NOAA - National Weather Service

1521 Project Drive
(Salt River Project Building)
Tempe, AZ 85281

Tonto National Forest

Cave Creek Ranger Station
40202 N. Cave Creek Road
Scottsdale, AZ 85262

USDA - Agriculture Research Service

4317 E. Broadway Road
Phoenix, AZ 85240

US Geological Survey

1545 W. University Drive
Mesa, AZ 85201-5415

US Geological Survey - Warehouse

3501 E. Illini Street
Phoenix, AZ 85040-1840

USPS - General Mail Facility

4949 E. Van Buren
Phoenix, AZ 85026

Veterans Health Administration

Carl T. Hayden VA Medical Center

650 E. Indian School Road
Phoenix, AZ

US Air Force

Warfighter Training Research Division
(at former Williams Air Force Base)
6030 S. Kent
Mesa, AZ 85212-0904

Veterans Health Administration

Carl T. Hayden VA Medical Clinic -
Southeast (VISN 18)
(at former Williams Air Force Base)
Not toured...drive-by

Best Practices - Phoenix GRPIS Study

The GRPIS Team identified following Best Practices during its visits with Federal agencies in the Phoenix area. We have grouped them using the same nine categories found under the "Best Practices" section of the GRPIS WebSite (www.policysite.gov/grpis). Some of the Best Practices might actually fit into more than one category, but we have put each Best Practices into only one, the category most representative of the practice.

Contracting

- GSA was able to negotiate a favorable base rental rate for the Bankruptcy Court that included 24-hour cooling of the agency's computer room.

Cooperative Services

- The Agriculture Research Service (ARS) is involved with providing research grants to local universities and also receives funds to do the research it is conducting with the private sector. For example, the agency is working with the University of Phoenix and a private sector company to improve an ARS patented process for the production of synthetic latex. The objective is to develop an alternative product for those individuals allergic to natural latex products.
- The Forest Service has developed an MOU with the Federal Bureau of Prisons for "low-risk" prisoners nearing the end of their sentences to perform simple facility maintenance (trash, fence repair, and campground maintenance). This is one of only 3 National Forests using this program. Prisoners benefit by gaining work experience and receive certificates of appreciation upon release
- Luke AFB provides aerial photography on a reimbursable basis and itself uses aerial photography to determine impacts of changing, adjacent land uses on the facility.

Information Sharing

- GSA has formed a task force that meets with representatives of the State, County and City governments on a quarterly basis to discuss issues of mutual concern within the Capitol District and adjacent areas. This collaborative relationship helps to ensure ongoing communication among multiple levels of government with similar interests.

Real/Personal Property Disposal

- The Navy, Marine Corps Reserve Center (NAVMARCORECEN) recently donated some excess trailers to a state agency. The Navy used the installation of these trailers at the new site as a training opportunity for Seabee Reservists.

Space Use

- The Forest Service has leased two modular buildings to house the offices and workshop of the District Ranger Station at Tonto National Forest. The station had been located in the nearby town, but land development and rental rates became too high for the FS. FS plans to sell some parcels of land and use funds to construct a small facility on land already owned (involving special legislation). This process has enabled the FS to maintain its presence on parkland and within reasonable cost. The current plan is to have a permanent facility constructed during FY2002.

Best Practices - Phoenix (Cont'd)

- The local Forest Service Fire Fighters have been able to accomplish several unfunded projects during "down time" while between actually fighting forest fires. Using the additional seasonal staff during the "down time" the agency has been able to level and pave an area around a helipad, to install lighting around the helipad, and to erect an 18x45 Butler Building.
- Because of the distance to the nearby town, the Forest Service has installed a large gas-storage tank for fueling government vehicles. This has saved both man-hours and vehicle usage in commuting to and from town for fuel.
- Shifting demand of base supply from warehouse to direct order using the Government credit cards has resulted in excess warehousing space at Luke Air Force Base. The Air Force is redesigning the excess space to house more efficient and much needed supply functions which must be maintained on base.
- The alignment of several Bankruptcy courtrooms within the same corridor provides for the efficient and effective use of shared public space.
- This Bankruptcy Court is part of a pilot project to reduce the number of hard copy documents and corresponding requirement for storage space needed by having its library and records stored electronically. Future research will be conducted not in libraries but at computer workstations. This will significantly reduce the number of hardcopy books being printed and the corresponding need for space and shelving to hold them.

Environmental Issues

- Luke AFB has established a central control point for tracking and managing hazardous materials on base. This single control point has allowed for more efficient inventory management and effective control of regulated materials.
- In 1998, Luke AFB began a transformation to a total use of xeriscaping (native plants with low watering requirements). This change has been effective in reducing water usage on base.
- GSA has created a landscaping project at the Federal Building/U.S. Courthouse involving the introduction of mature, desert trees in a concrete plaza space and the conversion of mesic (requiring moderate watering) landscaping to xeric or xeriphytic (plants with low watering needs) to conserve water and minimize maintenance and pest control requirements.

"Good Neighbors"

- The Navy Marine Corps Reserve Center recently completed some renovation work at its facilities. It was more efficient to clear the building while the work was done. As an interim measure, the Reserve Center leased space on weekends at a local elementary school, and as part of the lease agreement the Reservists did some grounds work and painting at the school. The Reservists were able to gain training experience, and due to the close proximity of the school, the Reserve Center's parking was able to be used.
- The Bankruptcy Court is using electronic case filing and processing over the internet. The use of this technology has reduced the number of people that need to come to the building and makes the process available 24 hours a day.

We would like to include/add other best practices, problems, issues or solutions you have experienced, or that occur in the future, that would be appropriate for a local real property council to address.

Discussion Topics:

Possible future actions include:

- Explore the benefits of developing a newsletter to share facility management information in order to reach all Federal facility personnel in the Phoenix area.
- Expand the coordination already underway in the areas of weather forecasting and information sharing for flooding, draught, forest fire conditions, etc.
- Distribute information on projects done by agencies in the last five years (major and minor construction projects, leases, etc.) to provide points of contacts for topics, as well endorsements for and concerns regarding the contractors used for the projects.
- Distribute information on meeting, conference, and training facilities that are available for use by other Federal agencies. Most of the agencies we visited were in dire need of adequate training and meeting facilities. (This appears to be a concern that we have found in all the communities we have visited so far.)
- Explore opportunities for sharing contracts to benefit from the breadth of the Federal presence in the Phoenix area and the existing contracts for property and systems maintenance used by the larger Federal landholding agencies.
- Explore a multi-agency sub-group to nurture a relationship with the City that will be able to present a Federal consensus to the City and be able to develop mutually satisfactory solutions to the sticky issues facing the Federal real property managers...like the issues of locating offices where the client demand has risen and expanded outside the traditional CBD.
- We discovered that the Agriculture Research Service (ARS), Indian Health Service (HIS), and NAVMARCORESCEN all had issues with the use of trailers to provide temporary or interim housing (ARS and NAVMARCORESCEN had excess and HIS could use more). When we visited the Tonto National Forest we saw how the Forest Service was using modular units to meet its space needs; a strategic decision which has given the FS time to evaluate its long-term requirements for construction while providing adequate housing in the meantime. Perhaps another multi-agency sub-group could be established to ensure that the need to excess or to acquire temporary/modular solutions could be shared among the council members.

Contacts List from the Phoenix GRPIS Site Visits & Agency/Bureau Mission:

General Services Administration (GSA) - Public Buildings Service (PBS)

GSA's mission is to improve the effectiveness of the Federal Government by ensuring quality work environments for its employees. **The Public Buildings Service**, one of three services within the General Services Administration, provides work environments for over one million Federal employees nationwide. PBS serves as a builder, developer, lessor and manager of Federally owned and leased properties. It provides a full range of real estate services: real estate brokerage, property management, construction and repairs, security services, property disposal and overall portfolio management.

Sue Dinquel *

General Services Administration
Public Buildings Service (9PDE)
230 N. First Avenue (Room 3020)
Phoenix, AZ 85032
Phone: 602-514-7431
Fax: 602-514-7495
eMail: **susan.dinquel@gsa.gov**

Elizabeth Holland

General Services Administration
Public Buildings Service (9PDE)
230 N. First Avenue (Room 3020)
Phoenix, AZ 85025
Phone: 602-514-7434
Fax: 602-514-7495
eMail: **elizabeth.holland@gsa.gov**

Roseanne Nieto *

General Services Administration
Public Buildings Service (9PD)
450 Golden Gate Avenue
San Francisco, CA 94102
Phone: 415-522-3490
Fax: 415-522-3215
eMail: **rosanne.nieto@gsa.gov**

Romel Pingue *

General Services Administration
Public Buildings Service (9PTC)
450 Golden Gate Avenue
San Francisco, CA 94102
Phone: 415-522-3494
Fax: 415-522-3215
eMail: **romel.pingue@gsa.gov**

Michael D. Larson

General Services Administration
Public Buildings Service (9PNE-E)

Phoenix, AZ
Phone:
Fax:
eMail: **michael.larson@gsa.gov**

Keith L. Lew

General Services Administration
Public Buildings Service (9PCE)
450 Golden Gate Avenue
San Francisco, CA 94102-3434
Phone: 415-522-3147
Fax: 415-522-3114
eMail: **keith.lew@gsa.gov**

Department of the Interior (DOI)

The Mission of the **Department of the Interior (DOI)** is to protect and provide access to our Nation's natural and cultural heritage and honor our trust responsibilities to Indian Tribes and our commitments to island communities.

DOI - Bureau of Reclamation

The mission of the **Bureau of Reclamation** is to manage, develop, and protect water and related resources in an environmentally and economically sound manner in the interest of the American public. Through leadership, use of technical expertise, efficient operations, responsive customer service and the creativity of people, Reclamation will seek to protect local economies and preserve natural resources and ecosystems through the effective use of water.

Nancy DeCenso

Bureau of Reclamation
Phoenix Area Office
2222 W. Dunlap
Suite 100
Phoenix, AZ 85021-2801
Phone: 602-216-3908
Fax: 602-216-4000
eMail: ndecenso@lc.usbr.gov

Larry Koontz *

Bureau of Reclamation
Phoenix Area Office
2222 W. Dunlap
Suite 100
Phoenix, AZ 85021
Phone: 602-216-3852
Fax: 602-216-4007
eMail: lkoontz@lc.usbr.gov

DOI - Bureau of Land Management

It is the mission of the **Bureau of Land Management** to sustain the health, diversity and productivity of the public lands for the use and enjoyment of present and future generations.

Bob Kritzstein

Bureau of Land Management
Arizona State Office
222 N. Central Avenue
Phoenix, AZ 85004-2203
Phone: 602-417-9264
Fax: 602-417-9462
eMail: Bob_Kritzstein@blm.gov

Margo Fitts

Bureau of Land Management
Phoenix Field Office
2015 W. Deer Valley Road
Phoenix, AZ 85027-2099
Phone: 623-580-5500
Fax:
eMail: Margo_Fitts@blm.gov

DOI - Bureau of Land Management (cont'd)

The **BLM National Training Center (NTC)** is recognized nationally as one of the outstanding training facilities in government. Its history began in 1969 with the establishment of a small lands and minerals school. Its **mission** is to sustain the health and productivity of the public lands through education and training. In 1994, NTC moved into a new facility at 9828 North 31st Avenue, Phoenix, AZ 85051.

The National Training Center will sustain the health and productivity of the public lands through education and training by:

- organizing resources around work processes, products, and services;
- committing to a customer-oriented philosophy based on mutual respect, trust, and cooperation;
- being cost effective;
- capitalizing on alternative funding opportunities;
- establishing partnerships with academic institutions for continuing education;
- recovering appropriate cost for facilities, equipment, or talent;
- partnering with others to share resources and expertise;
- providing NTC employees opportunities to increase and enhance their skills, knowledge, and careers;
- providing career enhancement opportunities and recognition for guest staff and instructors at NTC;
- maintaining a dynamic curriculum that responds to customer priorities;
- providing training that builds technical and interpersonal skills;
- providing products and services when, where, and how our customers need them;
- incorporating the best science and methods that assist in maintaining and restoring the health of the land;
- designing performance-based, learner-centered training;
- using the best possible Bureau and external expertise to design and deliver education and training;
- collaborating with other agencies and academic institutions in sharing expertise and resources for instruction, research, and field application;
- adapting to changing trends and supporting interdisciplinary work;
- being a valued partner for effective management of lands and resources;
- producing all products and services to high professional standards;
- being a center for the exchange of information and products;
- serving as a communication hub and media production center;
- assessing, evaluating, validating, and updating our processes, products, and services;
- using current communication and information technologies; and
- furnishing NTC participants with opportunities to raise their skill, education, and knowledge levels.

Gery Behr *

BLM National Training Center
9828 North 31st Avenue
Phoenix, AZ 85051
Phone: 602-906-5581
Fax: 602-906-5656
eMail: gery_behr@tc.blm.gov

Chip Calamaio

Team Leader - NTC TV
BLM National Training Center
9828 North 31st Avenue
Phoenix, AZ 85051
Phone: 602-906-5562
Fax:
eMail: chip_calamaio@tc.blm.gov

DOI - U.S. Fish and Wildlife Service (F&WS)

The U.S. Fish and Wildlife Service's mission is, working with others, to conserve, protect and enhance fish, wildlife, and plants and their habitats for the continuing benefit of the American people. Its vision is to unite all Service Programs to lead or support ecosystem level conservation. We will achieve this by becoming a more technically capable and culturally diverse organization; through involving stakeholders; through scientific expertise; through land and water management; and, through appropriate regulation.

Reymundo F. Aragon

USFWS

Division of Contracts & General Services

500 Gold Ave., SW - Room 5108

Albuquerque, NM 87103

Phone: 505-248-6792

Fax: 505-248-6791

eMail: rey_aragon@fws.gov

Department of Labor (DOL)/Job Corps Center

Mission: The **U.S. Department of Labor (DOL)** is charged with preparing the American workforce for new and better jobs, and ensuring the adequacy of America's workplaces. It is responsible for the administration and enforcement of over 180 Federal statutes. These legislative mandates and the regulations produced to implement them cover a wide variety of workplace activities for nearly 10 million employers and well over 100 million workers, including protecting workers' wages, health and safety, employment and pension rights; promoting equal employment opportunity; administering job training, unemployment insurance and workers' compensation programs; strengthening free collective bargaining and collecting, analyzing and publishing labor and economic statistics.

Job Corps is a full-time, year-round residential program that offers a comprehensive array of training, education and supportive services, including occupational exploration; world of work and social skills training; and competency-based vocational and basic education. It is the nation's largest residential education and training program for low-income youth. There are 119 centers in 46 states, the District of Columbia and Puerto Rico. It is a time-tested program, touching the lives of 66,000 young people every year. Since its inception in 1964, Job Corps has guided more than 1.6 million young people away from lives filled with poverty and unemployment, crime and welfare and steered them towards brighter futures filled with self-confidence, independence and productive employment.

Troy Lacy *

Phoenix Job Corps Center

518 South Third Street

Phoenix, AZ 85004

Phone: 602-254-5921

Fax:

eMail: lacyt@jcdc.jobcorps.org

US Postal Service

The mission of **the United States Postal Service** is set forth in the opening paragraph of the 1970 Postal Reorganization Act: "The Postal Service shall have as its basic function the obligation to provide postal services to bind the Nation together through the personal, educational, literary, and business correspondence of the people. It shall provide prompt, reliable and efficient services to patrons in all areas and shall render postal services to all communities."

Vicki Gruber *

USPS
8055 E. Tufts Avenue
Suite 400
Denver, CO 80237-2881
Phone: 303-220-6566
Fax: 303-220-6536
eMail: **Vgruber@email.usps.gov**

Jay Robertson *

USPS - Arizona Performance Cluster
4949 E. Van Buren
Room 65
Phoenix, AZ 85026-9991
Phone: 602-225-3252
Fax: 602-225-3121
eMail: **jroberts@email.usps.gov**

Frank Ruiz *

USPS - General Mail Facility
4949 E. Van Buren
Phoenix, AZ 85026
Phone: 602-225-3145
Fax:
eMail: **frui1@email.usps.gov**

US Bankruptcy Court

The primary purposes of the law of bankruptcy are: (1) to give an honest debtor a "fresh start" in life by relieving the debtor of most debts, and (2) to repay creditors in an orderly manner to the extent that the debtor has property available for payment.

Kevin O'Brien

Clerk of Court
2929 N. Central Avenue, 9th Floor
P.O. Box 34151
Phoenix, AZ 85067-4151
Phone: 602-640-5800 X 257
Fax: 602-640-5847
eMail: **kevin_o'brien@azb.uscourts.gov**

Linda Broz

Director, Administrative Services
2929 N. Central Avenue, 9th Floor
P.O. Box 34151
Phoenix, AZ 85067-4151
Phone: 602-640-5800 X 267
Fax: 602-640-5847
eMail: **Linda_Broz@azb.uscourts.gov**

US Department of Agriculture (USDA)

The mission of the US Department of Agriculture (USDA) is to enhance the quality of life for the American people by supporting production of agriculture by:

- ensuring a safe, affordable, nutritious, and accessible food supply,
- caring for agricultural, forest, and range-lands,
- supporting sound development of rural communities,
- providing economic opportunities for farm and rural residents,
- expanding global markets for agricultural and forest products and services, and
- working to reduce hunger in America and throughout the world.

USDA Vision: A healthy and productive Nation in harmony with the land

USDA - Agriculture Research Service (ARS)

The USDA Agricultural Research Service (ARS) provides access to agricultural information and develops new knowledge and technology needed to solve technical agricultural problems of broad scope and high national priority. The goal is to ensure an adequate supply of high quality, safe food and other agricultural products to meet the nutritional needs of consumers, sustain a competitive food and agricultural economy, to enhance quality of life and economic opportunity for rural citizens and society as a whole, and to maintain a quality environment and natural resource base. The agency maintains a network of geographically dispersed national and overseas laboratories and the National Agricultural Library (NAL).

Research objectives include the following:

- reducing the degradation of the soil, air and water,
- enhancing plant and animal productivity,
- improving the processing of agricultural commodities, and
- improving human nutrition and well-being.

Judith Sexton *

USDA - ARS

4317 E. Broadway Road

Phoenix, AZ 85240

Phone: 602-379-3714 X 283

Fax: 602-379-4801

eMail: jsexton@uswcl.ars.ag.gov

USDA - Forest Service (FS)

The **Forest Service (FS)** provides leadership in the management protection, and use of the Nation's forests and range-lands. The agency is dedicated to multiple-use management of these lands for sustained yields of renewable resources such as wood, water, forage, wildlife, and recreation to meet the diverse needs of people. It carries out its mission by:

- using an ecosystem approach to managing the National Forest System (NFS) -- the lands, wildlife and fisheries, recreational facilities, forest and range-lands, watersheds and air, and minerals and energy on the 191 million acre National Forest System,
- advising and assisting State and private foresters,
- conducting research in forestry, forestry resources, and forest products utilization, and
- supporting resource conservation and sustainable development abroad.

Pat Dearing *

USDA - Forest Service

Tonto National Forest

2324 E. McDowell

Phoenix, AZ 85006

Phone: 602-225-5348

Fax: 602-225-5295

eMail: pdearing@fs.fed.us

Randy Cherington

District Fire Staff

Tonto National Forest

Cave Creek Ranger District

40202 N. Cave Creek Road

Scottsdale, AZ 85262

Phone: 480-595-3300

Fax: 480-595-3346

eMail: rcherington@fs.fed.us

USDA – Agricultural Marketing Service (AMS)

Agricultural Marketing Service (AMS) programs enhance marketing and distribution of agricultural products and assure a competitive, fair, and cost-effective marketplace by:

- disseminating market news,
- developing grade standards and providing commodity inspection, grading, classing, and certification,
- random testing of commodities for pesticide residues,
- overseeing of federal research and promotion programs and marketing agreements and orders,
- developing organic standards,
- improving direct marketing by farmers to consumers,
- providing technical assistance on rural transportation issues,
- prohibiting unfair business practices in the perishable agricultural commodities industry, and
- providing patent-type protection for new plant varieties.

Donald W. Perkins *

USDA - OIC

Livestock Market News

5001 E. Washington Street

Room 102

Phoenix, AZ 85034

Phone: 602-379-4376

Fax: 602-379-4373

eMail:

USDA - APHIS/Plant Protection & Quarantine Program

The Animal and Plant Health Inspection Service (APHIS) protects U.S. animal and plant resources from diseases and pests by:

- defending U.S. borders against entry of foreign pests and diseases...USDA's Beagle Brigade is an important part of the agricultural quarantine inspection program,
- controlling and eradicating certain domestic animal diseases and plant pests...Plant pest programs emphasize biological control and integrated pest management,
- controlling wildlife damage and protecting endangered species,
- enhancing the humane care of animals used in research, exhibition, and the wholesale pet trade,
- making sure veterinary biologics are safe, pure, potent, and effective, and
- ensuring the safety of agricultural biotechnology products.

Bruce A. Shambaugh

USDA/APHIS/PPQ

State Operations Support Officer - Arizona

3658 E. Chipman Road

Phoenix, AZ 85040

Phone: 602-414-4748

Fax: 602-414-4775

eMail: **Bruce.A.Shambaugh@usda.gov**

Fred Stewart

Facility Director

Pink Boll Worm Rearing Facility

3645 E. Chipman Road

Phoenix, AZ 85040

Phone: 602-379-4828

Fax: 602-379-4794

eMail: **Fred.D.Stewart@usda.gov**

Department of Veterans Affairs

VA's mission is to serve America's veterans and their families with dignity and compassion and be their principal advocate in ensuring that they receive medical care, benefits, social support, and lasting memorials promoting the health, welfare, and dignity of all veterans in recognition of their service to this Nation.

The mission of the **Veterans Healthcare System (VHA)** is to serve the needs of America's veterans by providing primary care, specialized care, and related medical and social support services. To accomplish this mission, VHA needs to be a comprehensive, integrated healthcare system that provides excellence in healthcare value, excellence in service as defined by its customers, and excellence in education and research, and needs to be characterized by exceptional accountability and by being an employer of choice.

James Moule *

DVA - Veterans Health Administration
VISN 18 (10N18/A)
6950 E. Williams Field Road
Mesa, AZ 85212-6033
Phone: 602-222-2694
Fax: 602-222-2686
eMail: james.moule@med.va.gov

Department of Commerce - National Oceanographic and Atmospheric Administration (NOAA)

The **National Oceanographic and Atmospheric Administration's (NOAA's)** Mission is to describe and predict changes in the Earth's environment, and conserve and wisely manage the Nation's coastal and marine resources.

NOAA - National Weather Service

Mission of the National Weather Service™ (NWS):

"The National Weather Service™ (NWS) provides weather, hydrologic, and climate forecasts and warnings for the United States, its territories, adjacent waters and ocean areas, for the protection of life and property and the enhancement of the national economy. NWS data and products form a national information database and infrastructure which can be used by other governmental agencies, the private sector, the public, and the global community." This is accomplished by providing warnings and forecast of hazardous weather, including thunderstorms, flooding, hurricanes, tornadoes, winter weather, tsunamis, and climate events. The NWS is the sole United States OFFICIAL voice for issuing warnings during life threatening weather situations.

Tony Haffer *

NOAA/National Weather Service
PAB 500
P.O. Box 52025
Phoenix, AZ 85072-2025
Phone: 602-379-4607 X 222
Fax: 602-364-5057
eMail: anton.haffer@noaa.gov

Tony Haffer (Street address)

NOAA/National Weather Service
1521 Project Avenue
Salt River Project
Tempe, AZ 85281

Army Corps of Engineers (USACE)

USACE Mission: Civil and Military

To manage and execute engineering, construction, and real estate programs for the US Army and Air Force, and for other federal agencies and foreign governments as assigned; to supervise research and development in support of these programs; to manage and execute Army installation support programs; to develop and maintain capability to mobilize in response to national security emergencies, domestic emergencies, and emergency water planning programs; and to support Army space initiatives.

Under the direction and supervision of the Secretary of the Army, through the Assistant Secretary of the Army (Civil Works), the Commander has responsibility for investigating, developing and maintaining the nation's water and related environmental resources; constructing and operating projects for navigation, flood control, major drainage, shore and beach restoration and protection, related hydropower development, water supply, water quality control, fish and wildlife conservation and enhancement, and outdoor recreation; responding to emergency relief activities directed by other federal agencies; and administering laws for the protection and preservation of navigable waters, emergency flood control and shore protection.

From the Arizona Real Estate Division's Web Page:

The Arizona Real Estate Office provides comprehensive real estate support for military and civil works customers/partners including: market studies; site selection; cost estimates; planning reports; appraisals; negotiations; acquisition and outgranting of property rights; management of leased property; relocation of individuals and businesses; preparation and/or legal review of real estate documents and contracts; initiates condemnation procedures and provides support to the U.S. Attorney; and provides consultation, review, oversight, and support to local sponsors of civil works projects. We service approximately 106 recruiting offices in 38 locations in Arizona and Southern Nevada. We service the Army Reserves in Southern Nevada and in Phoenix at their Oak Street facility and at Williams AFB. We service the Air National Guard at Tucson Airport for a training and fuel storage facility. We service the U.S. Special Operations Command for an airplane maintenance facility. Our serviced Army installations include: Fort Huachuca, Yuma Proving Ground, and Navajo Army Depot. Our serviced Air Force installations include: Luke Air Force Base, Williams AFB, Goldwater Range-lands, Davis Monthan AFB, Poorman Range, and Nellis AFB. Our civil works projects consists of: Tropicana-Flamingo in the Las Vegas area, Clifton, Holbrook, Rillito, Tucson Drainage, Nogales Wash, Scottsdale McDowell Mts., Rio Salado, Rio De Flag, Santa Cruz River, etc.-- Providing cost estimates and real estate sections for planning purposes. In addition to these, we have a work for others program for the Immigration and Naturalization Service (INS).

Anne Gamson

Chief, Arizona Real Estate Office

U.S. Army Corps of Engineers

3636 N. Central Ave.

Suite 770

Phoenix, AZ 85012

Phone: 602-640-2016

Fax: 602-640-5382

eMail: anne.c.gamson@usace.army.mil

US Air Force

Air Force Mission: The mission of the U.S. Air Force is to defend the United States through control and exploitation of air and space. Teamed with the Army, Navy and Marine Corps, the Air Force is prepared to fight and win any war if deterrence fails. To meet this challenge, the Air Force brings six core competencies to the fight: Air and space superiority; Global attack; Rapid global mobility; Precision engagement; Information superiority; and Agile combat support

Howard Weichsel *

Real Property Officer
56th Civil Engineering Sq.
13970 W. Lightening Street
Luke AFB, AZ 85309-1149
Phone: 623-856-7889
Fax: 623-856-4109
eMail: howard.weichsel@luke.af.mil

M. Jay Carroll

Air Force Research Laboratory
Warfighter Training Research Division
(at former Williams Air Force Base)
6030 S. Kent
Mesa, AZ 85212-0904
Phone: 480-988-6561
Fax: 480-988-6575
eMail: jay.carroll@williams.af.mil

Ben San Felipe *

Realty Specialist
56th Civil Engineering Sq.
13970 W. Lightening Street
Luke AFB, AZ 85309-1149
Phone: 623-856-3638
Fax: 623-856-4109
eMail: ben.sanfelipe@luke.af.mil

US Navy

Navy Mission: The mission of the Navy is to maintain, train and equip combat-ready Naval forces capable of winning wars, deterring aggression and maintaining freedom of the seas.

The mission of the **U.S. Naval Reserve Force** is to provide mission-capable units and individuals to the Navy, Marine Corps Team throughout the full range of operations from peace to war.

YE-1 Michael Lee *

Facilities - Naval Reserve West
960 N. Harbor Drive
Building 11
San Diego, CA 92132
Phone: 619-532-1855
Fax: 619-532-4274
eMail: Leem@cnrf.nola.navy.mil

CDR. Bill Rucker

NAVMARCORESCEN
1201 North 35th Avenue
Phoenix, AZ 85009
Phone: 602-353-3000
Fax:
eMail: rucker@cnrf.nola.navy.mil

Raymond Mendoza *

Facilities-Naval Reserve West
960 N. Harbor Drive
Building 11
San Diego, CA 92132
Phone: 619-532-1855
Fax: 619-532-4274
eMail: Raymondjm@hotmail.com

PHS - Indian Health Service

Indian Health Service's (IHS's) mission, in partnership with American Indian and Alaska Native people, is to raise their physical, mental, social, and spiritual health to the highest level. Our **Goal** is to ensure that comprehensive, culturally acceptable personal and public health services are available and accessible to all American Indian and Alaska Native people. Our **Foundation** is to uphold the Federal Government's obligation to promote healthy American Indian and Alaska Native people, communities, and cultures and to honor and protect the inherent sovereign rights of Tribes.

IHS, an agency within the U S Department of Health and Human Services, is responsible for providing Federal health services to American Indians and Alaska Natives. The provision of health services to members of Federally recognized tribes grew out of the special government-to-government relationship between the Federal government and Indian tribes. This relationship, established in 1787, is based on Article I, Section 8 of the Constitution, and has been given form and substance by numerous treaties, laws, Supreme Court decisions, and Executive Orders.

IHS currently provides health services to approximately 1.5 million American Indians and Alaska Natives who belong to more than 550 Federally recognized tribes in 35 states.

Phoenix, AZ:

The Phoenix Area IHS Office oversees the delivery of health care to approximately 105,000 Indian people in the States of Arizona, Nevada, and Utah -- from the small Cocopah Tribe in southwestern Arizona to the widely dispersed Paiute Indians in Nevada and Utah. The Phoenix Area Office operates primarily as an administrative center for 10 Service Units, which may include one or more health centers or hospitals. More than 40 tribal groups reside within the Phoenix Area IHS region. The tribes vary in size, locale, and affiliation.

Within the Phoenix Area are nine IHS hospitals, the largest of which is the Phoenix Indian Medical Center. Patients are referred there for specialized care not available at the eight reservation hospitals in the following communities: Fort Yuma, Owyhee, Keams Canyon, San Carlos, Whiteriver, Parker, Sacaton, and Schurz. In addition, IHS operates seven health centers and six health stations.

A growing number of health facilities throughout the Phoenix Area are tribally operated. As of January 1990, Indian tribes operated four of these health centers and two of these health stations. Service Units in Schurz, Nevada, and Fort Duchesne, Utah, operate both clinics and health centers.

Some clinics are staffed by one or more IHS personnel who are stationed in the local community. In addition, local physicians and dentists are often under contract to the IHS. Other areas are served by traveling teams of IHS medical and allied health professionals.

Anna Albert

Director
Phoenix Indian Medical Center
4212 North 16th Street
Phoenix, AZ 85016
Phone: 602-263-1567
Fax:
eMail: anna.albert@mail.ihs.gov

Pam Conley

Director, Facility Planning
Phoenix Indian Medical Center
4212 North 16th Street
Phoenix, AZ 85016
Phone: 602-263-1587
Fax:
eMail: pam.conley@pimc.ihs.gov

Michael Jensen

Acting Chief of Engineering
Phoenix Indian Medical Center
4212 North 16th Street
Phoenix, AZ 85016
Phone: 602-263-
Fax:
eMail: michael.jensen@pimc.ihs.gov

Tom Gaulke

Facility Engineer
Phoenix Indian Medical Center
4212 North 16th Street
Phoenix, AZ 85016
Phone: 602-263-1528
Fax:
eMail: thomas.gaulke@pimc.ihs.gov

Phoenix Indian Medical Center (cont'd)

Harrison Baheshone

Phoenix Indian Medical Center

4212 North 16th Street

Phoenix, AZ 85016

Phone: 602-

Fax:

eMail: **harrison.baheshone@pimc.ihs.gov**

Phyllis Devlin *

Indian Health Service

2 Renaissance Square

40 N. Central Avenue

Suite 600

Phoenix, AZ 85004

Phone: 602-364-5071

Fax: 602-364-5057

eMail: **phyllis.devlin@mail.ihs.gov**

Department of the Treasury

The Mission of the **Department of the Treasury** is to:

- promote prosperous and stable American and world economies,
- manage the government's finances,
- protect our financial systems and our nation's leaders, and foster a safe and drug-free America, and
- continue to build a strong institution for the future.

Internal Revenue Service (IRS)

The mission of the **Internal Revenue Service (IRS)** is to: Provide America's taxpayers top quality service by helping them understand and meet their tax responsibilities and by applying the tax law with integrity and fairness to all.

José Herrera

Internal Revenue Service
210 E. Earll Drive
Phoenix, AZ 85012-2623
Phone: 602-207-8121
Fax:
eMail: jose.m.herrera@irs.gov

Susan J. Roper

Internal Revenue Service
210 E. Earll Drive
Phoenix, AZ 85012-2623
Phone: 602-207-8157
Fax:
eMail: susan.j.roper@irs.gov

*** Attended the Kick-Off Meeting**

eMail addresses for Phoenix GRPIS

rosanne.nieto@gsa.gov
romel.pingue@gsa.gov
susan.dinquel@gsa.gov
michael.larson@gsa.gov
elizabeth.holland@gsa.gov
keith.lew@gsa.gov

ndecenso@lc.usbr.gov
lkoontz@lc.usbr.gov

rucker@cnrf.nola.navy.mil
leem@cnrf.nola.navy.mil
raymondjm@hotmail.com

vgruber@email.usps.gov
jroberts@email.usps.gov
fruiz1@email.usps.gov

gery_behr@tc.blm.gov
chip_calamaio@tc.blm.gov
Margo_Fitts@blm.gov
Bob_Kritzstein@blm.gov

james.moule'@med.va.gov

anne.c.gamson@usace.army.mil

anton.haffer@noaa.gov
jsexton@uswcl.ars.ag.gov

rey_aragon@fws.gov

phyllis.devlin@mail.ihs.gov
anna.albert@mail.ihs.gov
pam.conley@pimc.his.gov
michael.jensen@pimc.ihs.gov
thomas.gaulke@pimc.his.gov
harrison.baheshone@pimc.ihs.gov

lacyt@jcdc.jobcorps.org

bruce.a.shambaugh@usda.gov
fred.d.stewart@usda.gov

rcherington@fs.fed.us
pdearing@fs.fed.us

kevin_o'brien@azb.uscourts.gov
linda_broz@azb.uscourts.gov

jay.carroll@williams.af.mil
howard.weichsel@luke.af.mil
ben.sanfelipe@luke.af.mil

jose.m.herrera@irs.gov
susan.j.roper@irs.gov

Appendix A

GOVERNMENTWIDE FEDERAL REAL PROPERTY ASSET MANAGEMENT PRINCIPLES

Asset management includes, but is not limited to, the financial management and day-to-day management of real property, as well as maintaining the satisfaction of the tenants that occupy space in the real property asset. It covers the life cycle of the asset - from acquisition through utilization to disposal.

1. USE WHAT YOU HAVE FIRST.

Real property assets under the custody and control of the Federal Government should be considered first when accommodating Federal agency mission requirements.

2. BUY ONLY WHAT YOU NEED.

The amount of interest in Federal real property assets should be the minimum necessary to effectively support a Federal agency's mission.

3. USE INDUSTRY-LIKE INSTRUMENTS OF AGREEMENT.

Real property assets of the Federal Government should be utilized among agencies with the use of instruments of agreement that follow the best practices of the industry.

4. REINVESTMENT IS ESSENTIAL.

Reinvestment in a real property asset is essential to maintain its fair market value, its ability to benefit from advancements in business practices and technologies, and to support the Federal mission and enhance employee productivity.

5. INCOME/EXPENSES COMPARABLE TO THE MARKET.

Any income realized by a real property asset during its useful life should approximate that generated by a comparable commercial property; while any expense by such an asset during its life cycle should approximate that incurred by a comparable commercial property.

6. MAXIMIZE USE AMONG AGENCIES.

The maximum utility of a real property asset can be realized if it is continuously transferred among agencies having mission needs while it is under the control of the Federal Government.

7. TIMELY DISPOSAL.

A Federal real property asset that has no further mission support use by the Federal Government should be disposed of timely and in a manner that best serves the public interest.

8. RETAIN PROCEEDS FROM DISPOSAL AND OUTLEASING.

The proceeds gained from the disposal of a Federal real property asset, or from outleasing, should be available for use by the agency having custody, control and use of the asset.

9. PROFESSIONAL TRAINING.

Federal employees should be given the training needed to perform their jobs at the highest level of professionalism, and in order to utilize models and other analytical tools for optimizing their real property asset management decisions.

Appendix B

MINUTES OF PREVIOUS FORUM MEETINGS

May 3, 2000	27
June 29, 2000	29

May 3, 2000

Phoenix, AZ

**Governmentwide Real Property Information (GRPIS) Study
WORKING SESSION - DRAFT REVIEW**

May 3, 2000 – 10:00 - Noon

BLM National Training Center

Comments on the Draft:

- Agencies would like to see mission statements for each agency included.
DONE
- Take out newspaper articles in Appendix B&C - not helpful.
DONE
- Why are the WorldWide Inventory data inaccurate, including GSA leased facilities? Several comments pointed out that the data “seriously understates the government’s inventory (Bankruptcy)”, asked for PBS’s itemized lease inventory for the study area.
**this is an issue that has been and will continue to be an area being pursued by the Office of Governmentwide Policy
we would suggest that, if you want to share this information with one another, that each of the participating agencies provide its lease inventory information for a common data base which you can share and use to improve your asset management - we will follow-up on this at the June 29 meeting. (Also, see the WWI information in the cover letter.)**
- Can city training facilities be identified for Federal agency usage
this is a local issue best pursued by the local agencies/council
- Can there be links to IRS census and demographic info? Can there be links to mapping and photographic services, Blue Pages, county and city governments?
we are in the middle of transitioning our entire web to new servers...we will consider this for the future – but would appreciate an elaboration of what links you believe would be helpful...it may be that we will want to ensure that the links you suggest are added to the other communities. would those of you who brought this up please provide some more information on what you would like to have as far as additional hyperlinks?
- Agencies were very vocal about inconsistent pricing policy application by PBS. Agencies were assessed different cost-plus percentages.
- Can GSA’s pricing policies be put on-line (need to check with PBS)?
we have been told that the PBS Rent policies will soon be on-line – we will follow-up on this and let you know when it is up and running ...would someone be willing to develop a question about the “cost-plus” issue that we can forward to PBS?
-
- Cover photo is not representative of Phoenix since it is from Scottsdale. If we are looking at the Valley as a whole then we should expand the title to Valley of the Sun or Maricopa County as on page 5 of Draft. No city information is given for Phoenix until Appendix B.
we have pulled a photo from the web – still a Phoenix photo – we can discuss what the participants would like to use for both the title and photo...
- Told agencies we would accept comments until **June 15**.

GRPIS Process

- Agencies would like to receive MP newsletter.
an electronic version of the MP Newsletter (including back issues) is available on-line at www.policyworks.gov/realproperty under 'publications' – if anyone wants to receive 'hardcopy' editions of the newsletter you can send an email request to Richard Ornburn with your name, address, etc at richard.ornburn@gsa.gov to added to the mailing list.
- Asked whether it is possible to include GSA lease expirations.
because this information is fluid and always changing, it may be an item for the local council to work out an arrangement among the participating agencies for sharing this information among yourselves.
- Agencies would like to know of emerging trends and innovations.
is this different than the "Best Practices" – would you like a listing of real property web pages? can we clarify this comment? We, the GRPIS Team, will keep the local councils up-to-date on happenings at the HQ level through the GRPIS Web Page and by participation in local council meetings.

Future Council Agenda Items

- Available conference space and contacts in Phoenix.
- VideoConferencing facilities available for sharing with other agencies and fees?
- Available video satellite facilities.
- Available public transportation and possible links to the GRPIS Study.
- Security measures.
- Collocation opportunities (similar to BLM and IRS at Lake Havasu.)
- Contingency plans for emergencies.

Next Meeting

- Gerry Behr, of BLM, offered to host the next meeting to establish a council. He will provide a tour of the BLM Training facility afterwards.
- Tentative dates are **June 27-29**.

Attendees at the May 3, 2000 Draft Review Meeting:

Gery Behr	BLM	602-906-5581	gery_behr@tc.blm.gov
Bob Kritzstein	BLM	602-417-9264	
Ben C. San Felipe	AF Luke AFB	623-856-3638	
Sue Roper	IRS	602-207-8197	susan.j.roper@irs.gov
Jose M. Herrera	IRS	602-207-8121	jose.m.herrera@irs.gov
Bernie Rall	Corps of Engineers	602-640-2016	
Howard Weichsel	AF Luke AFB	623-856-7889	
Linda Broz	US Bankruptcy Court	602-640-5800	x267
Kevin E. O'Brien	US Bankruptcy Court	602-640-5800	x257
Dennis Barber	DHHS (PIMC)	602-263-1528	
Phyllis Devlin	DHHS (PIMC)	602-364-5071	
Janice Hahn	Bureau of Reclamation	602-216-3903	
Frank Ruiz	USPS	602-225-3145	

June 29, 2000

Phoenix, AZ
**Governmentwide Real Property Information
Sharing (GRPIS)**

June 29, 2000 – 10:00 - Noon
BLM National Training Center

WORKING SESSION

- Review Final Draft Report
- Establish Local Council/Forum

Not wanting to save the best for last: The assembled participants agreed on the value of the GRPIS process and established the “**Arizona Property Information Forum**” as an on-going framework for networking and information sharing! The Forum has scheduled its next meeting for Thursday October 19th, at the BLM National Training Center...details later on.

In attendance were:	Randy Cherington	Tonto National Forest
	Linda Cozzo	Bankruptcy Court
	Janice Hahn	BOR
	José Herrera	IRS
	Gary Jordon	GRPIS Team
	Bob Kritzstein	BLM
	Michael Mulloy	GRPIS Team
	Sue Roper	IRS

Although only six representatives from five agencies were able to make it to the meeting – the interaction among the attendees and the support for the GRPIS process and its potential benefits to the Federal community in Arizona was encouraging.

Even before we officially began the meeting, José Herrera and Sue Roper were talking with Randy Cherington about his use of modular buildings at the Tonto National Forest, and the potential for the IRS to implement some of the lessons learned by the Forest Service to help the IRS launch its “mobile office” program.

Gary Jordon got the meeting underway at about 10:15 am by having us introduce ourselves again and with some introductory remarks.

Michael Mulloy reviewed the minutes from the May 3rd meeting, the GRPIS Team’s responses to those minutes, and the final draft of the Report.

Those present confirmed the GRPIS Team’s assumption that the participants would prefer having only the electronic version of the final report made available

on the GRPIS Website; once the report has been finalized, they saw no need to distribute the report in hard copy.

In reviewing the Report, the attendees suggested that the Phoenix Chamber of Commerce might have a wide-angle shot of the city/valley for use on the cover and as the photo for the GRPIS Website. *We (GRPIS Team) will follow-up on this; and Gary will look through our photographs.*

There was some discussion of the Worldwide Inventory (WWI) data that had been provided in the kick-off meeting...while the data extracted from the WWI proved to be significantly inaccurate, those present agreed that there would be a benefit to the participants to share lease information among themselves so that they could increase the opportunities for cooperative project development.

There is still a concern among the Federal agencies in the Phoenix area about the application of the new PBS Rent policies, especially the “cost-plus” percentages the agencies are charged – it appears that there is still a lot of room for PBS to improve communications between itself and its clients.

Gary Jordon gave some background and updates on the activities of the other GRPIS Councils and Forums to demonstrate the breadth of activities and interests they encompass, as well as the variety of Federal participants.

Sue Roper asked about how “Best Practices” would be kept current, amended, or new ones added on the web. Because we (GRPIS Team) are maintaining the Website, “Best Practices” both new ones and revisions to existing ones, should be sent to us and we will have them formatted and up-loaded to the web.

We (GRPIS Team) did explain that the entire GSA web presence was being migrated to new/different servers, and that changes and additions have been on hold during the migration. We anticipate updated instructions on maintaining our web on the new servers shortly.

Sue Roper asked that she be kept up-to-date on the GRPIS activities in other communities that she is responsible for...including Albuquerque and Las Vegas...*Michael will send Sue a copy of the Draft Albuquerque Report*, and Sue will let us know whom we should contact when we get ready to start the Las Vegas study.

There being no additional comments on the Report, Gary introduced the major topic of the day, the establishment of a local council/forum to continue the GRPIS process, as he handed out copies of the Charters already in use in Puget Sound, South Florida, and New England. Those present agreed that, although many agencies were not at the meeting, they wanted to proceed and take the next steps to establish a local council/forum to continue the networking and information sharing already begun.

The group discussed the perceptive distinctions between “council” and “forum.” It was agreed that “council” impressed them as a legalistic decision-making body while “forum” represented a more collegial informal networking and information sharing body – therefore they prefer to be established as a “forum.”

The next issue was to name the Forum. Several of the representatives present have responsibilities that extend far beyond Phoenix/Metro Phoenix. After some discussion of alternatives (Valley of the Sun, Grand Canyon) the group agreed that it would be appropriate to identify themselves as an “Arizona” forum.

And, finally, the group wanted to be inclusive of issues beyond real property and wanted to stress the importance of “information” to their networking...therefore they agreed to establish a local forum to be known as **the “Arizona Property Information Forum”** and to validate a charter.

Again, after a participatory discussion, having considered the ideas offered by the existing Charters, the group identified the elements it considered most important to its local environment and agreed upon the following Charter:

Arizona Property Information Forum Charter

The Arizona Property Information Forum is formed to facilitate the sharing of information among Federal agencies in Arizona and to focus on common problems and solutions in the areas of: 1) facility space – both wanted and available; 2) excess real property assets; 3) opportunities for partnering and sharing facilities and services; and 4) property management issues.

Susan Roper, IRS, has graciously offered to lead the Forum during this first year, and Bob Kritzstein, BLM, has agreed to be the recorder. Thank you, Sue and Bob!

Having settled on a name and a charter and having found willing leaders, the Arizona Real Property Forum immediately scheduled its inaugural meeting for Thursday October 19th – after discussing some alternative meeting places, it was agreed that the BLM National Training Center would be a good place for the first meeting of the Forum because of its central location and the availability of parking. Bob Kritzstein agreed to arrange for a meeting room here at the BLM National Training Center.

The group wanted to select a topic for the October meeting that would have broad interest and would entice the Federal agencies in the Phoenix area to participate in the Forum...after discussing several issues, the group discovered a common interest in the implementation, management, and impacts of teleworking and flexi-work issues – including how it relates to the serious local issue of air

quality and the agencies' air quality plans (e.g., the Phoenix area has an ozone warning system and some agencies (BOR for example) have response plans that include having designated employees work from home when certain ozone levels are expected – the ozone levels for the next day are announced at noon and when the critical levels are announced, the designated employees will take a days worth of work home to do the next day – eliminating the commuting for that day).

Sue Roper will contact the appropriate County representative and the GRPIS Team will arrange for telework experts from the Office of Governmentwide Policy to attend as well.

The GRPIS Team will provide ongoing support and work with Sue and Bob to publicize and promote the inaugural meeting of the Arizona Property Information Forum. Michael will draft the minutes of this meeting and will have those in attendance review them and will then send them to the entire mailing list.

Although a tour of the BLM National Training Facility had been planned, the group agreed that, because it was already near noon, the tour was postponed until the October meeting when a larger group would be able to take the tour.

The meeting adjourned at noon...

The inaugural meeting of the **Arizona Property Information Forum (APIF)** will take place on **Thursday October 19th**, at the **BLM National Training Center** from **10:00am to noon**.

Submitted by Michael Mulloy
7/5/2000

